

BSDH NEW GRADUATE PRIZE Case Report or Project / Elective Report in Special Care Dentistry

Project / Elective Report Guidelines for Submission

The Society will award a prize of £300, to the best Project / Elective Report on any subject related to Special Care Dentistry. The Award Category is for all newly graduated dentists practising in the United Kingdom and Ireland.

You are invited to submit a Project/Elective Report, which should be a minimum of 2500 words and no more than 3000 words. In addition the submission must be from a Project /Elective completed within the last 2 years.

Title of the project

Should catch the readers' attention and be accurate

Abstract

Summary of the report should be able to stand alone and be no more than 120-200 words

Introduction

1. Should include
2. Explanation of the background to the project
3. The relevance of the project to Special Care Dentistry
4. Aims and objectives should be clearly described

The literature review

1. The literature review is relevant to the study/ project and should be contemporaneous
2. References should be key ones that relate to the study

Study design

1. Choice of study design is adequately justified and should be appropriate to the overall subject
2. Method of data collection should be identified and any forms/ questionnaires that have been used for data collection, examples should be included
3. Enough information should be given to convey that the research method, intervention or care is sound from an evidence-based viewpoint.

Presentation of results

1. Any statistical information should be valid and robust
2. Results should be presented clearly and concisely
3. Graphics should be simple and inform rather than confuse the reader, they should relate to the text and overall subject

Discussion and conclusions

1. There should be clear conclusions, which should relate to the aims
2. The limitations of the project in terms of validity and reliability should be clearly identified.
3. Costs and benefits should be considered
4. Implications and/or follow-up work should be identified

Presentation format

1. The project report should be typed, double spaced, and printed on one side of A4 paper, leaving a margin of 4 cm on the left hand side. Four copies are required. Pages should be numbered consecutively, and securely fastened at the top left hand corner.
2. Page 1 should give only:-
 - 2.1. Title of the article
 - 2.2. Author(s) name and degree (s);
 - 2.3. Job title, affiliation(s) or (in the case of DCP's / GDP's location of practice.
 - 2.4. A contact address and email address (if possible) must be provided.
 - 2.5. A letter signed by all authors, to indicate they have seen and approved the report, must accompany multi-author reports.
3. Page 2 should give:
 - 3.1. The title of the report, without the author's name.
 - 3.2. An abstract giving a summary of the paper, up to a maximum of 100 words.
 - 3.3. A statement highlighting the clinical relevance of the case report

Other general points

1. Annotation of teeth should be clearly marked in the Palmer style (e.g. Lower left three, /3)
2. Use the generic name for any drugs mentioned with (if pertinent) the proprietary name in brackets immediately after.
3. There is no limit on the number of graphs, tables, photographs or radiographs that may be included. However, authors should note that: -
 - 3.1. A caption is required for each figure and table. Graphics should be simple and inform the reader and should relate to the text and overall subject. Citations to the figures and tables should be inserted clearly in the appropriate part of the text
 - 3.2. Photographs and radiographs should be of a high quality, with serial photographs being of the same magnification and same exposure. When taking intra oral photographs it is advisable to leave your operating light on, for maximum illumination.
 - 3.3. There is **appropriate** consent for publication of any patient photograph and that no patient's names should appear in the text.
 - 3.4. The text, photographs, graphics and conclusions should be original and consistent.

4. There is no limit on the number of graphs, tables, photographs or radiographs that may be included. However, authors should note that: -
 - 4.1. A caption accompanies each figure and table. Citations to the figures and tables should be inserted clearly in the appropriate part of the text. (E.g. fig 1, table 2). Where appropriate, consideration should be given to alternative ways of displaying data other than tables, for example, histograms.
 - 4.2. Photographs and radiographs should be of a high quality, with serial photographs being of the same magnification and same exposure. When taking intra-oral photographs it is advisable to leave the operating light on, for maximum illumination. Images would be better in jpeg format or high quality gloss prints. The title of the case report and figure number should appear on the back of each photograph
 - 4.3. There is **appropriate** consent for publication of any patient photograph and that no patient's names should appear in the text.
 - 4.4. The text, photographs, graphics and conclusions should be original and consistent.
5. Acknowledgements should appear at the end of the text, before the reference section.
6. References should be in the Vancouver style (see example) and checked carefully by the author. ***They must be cited in the text in numerical order of appearance***, and appear in numerical order at the end of the report.

Textbook:

(1) Scully C. and Cawson R.A. Medical Problems in Dentistry. 5th edition. Elsevier: Churchill Livingstone; 2005.

Edited edition:

(2) Nunn J. ed. (2000) Disability and Oral Care. FDI World Dental Press Ltd; 2000

Article:

(3) Fiske J. and Shafik H.H. Down's Syndrome and Oral Care. Dental Update. 2001; 28:148-156

Submitting your Project report

You must submit one paper copy of your report along with an electronic version on a CD, in a '.doc' format consistent with Microsoft word 6.0 (Office 2000), or as an '.rtf' file. The copy on the disc must be exactly the same as the printed copy on the report and both paper form and disc should be submitted at the same time. Your disc should be labelled carefully with the submitting authors name and the title of the project.

The closing date each year will be 31st August.

Reports should be sent to:-

BSDH Awards Coordinator

Dr Karen Gordon

Duncan Street Dental Clinic

16 Duncan Street

Edinburgh EH9 1SR

Judging the Case Reports

A panel of judges, led by the BSDH President, will consider submitted projects. The prize will be announced at the following Winter Scientific meeting of the same year.

Please note the Society does not undertake to pay the expenses of the author